

**Friends of Bendix Woods & Spicer Lake**  
**Transportation Assistance Grant**  
for schools in St. Joseph County, IN



The Friends of Bendix Woods & Spicer Lake are offering a grant program to provide transportation cost assistance to school groups wishing to travel to either Bendix Woods County Park or Spicer Lake Nature Preserve for an interpretive lead program. Grants are offered on a first-come first-served basis. *(Note: Grant checks will be mailed after the scheduled program has taken place and an invoice has been issued by the school treasurer for payment.)*

- **Eligible Applicants:** Any school within St. Joseph County that hosts Kindergarten through sixth grade classes during the regular school year. **Schools must show the need for financial assistance.** (i.e. a majority of the student population is on free or reduced priced meals or qualify for free textbooks, etc...)
- **Amount of Grant:** Grant monies are limited to actual bussing costs up to \$100 per bus. **To receive payment,** an invoice with an itemized statement of actual bussing costs must be received from your school **within 1 month** of your visit. If an invoice is not received within the time allotted, your request will be denied.
- **Submission:** Grant applications shall be submitted after scheduling a program date with park staff. An individual application for each program date must be filled out completely and approved by the Interpretive Services Manager prior to your visit. Applications must be returned to the Interpretive Services Manager within **two weeks** of scheduling.

**Mail the original grant application** to St. Patrick’s County Park, Transportation Assistance Grant Program, 50651 Laurel Road, South Bend, IN 46637 or fax to (574) 273-2334. You will receive notification of your grant approval or denial once your application is reviewed. Please allow two weeks for processing.

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(Please Print)

School: \_\_\_\_\_ Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ Transportation Dept. Approval: \_\_\_\_\_

Grade: \_\_\_\_\_ # of Students: \_\_\_\_\_ # of Buses: \_\_\_\_\_ Is this your first request? \_\_\_\_\_ Program Date: \_\_\_\_\_

Program Title: \_\_\_\_\_ Program Site:  Bendix Woods  Spicer Lake Nature Preserve

Make Grant Check Payable to: \_\_\_\_\_

Address: \_\_\_\_\_

Principle Approval: \_\_\_\_\_ Date: \_\_\_\_\_



(For Office Use Only)

Application Reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_

Approved: \_\_\_\_\_ Program Date on Calendar? Yes / No

Denied: \_\_\_\_\_ Reason: \_\_\_\_\_

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Attendance Verified: \_\_\_\_\_ Check Mailed: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

