

Saint Joseph County, Indiana
2017 & 2018 PSAP Operating Financial Report - Consolidated
December 31, 2017

Account Number	Fund Number	Description	2017 Current Budget/Est.	2017 Budget Adjustments	2017 Amended Budget/Est.	YTD Actual 12/31/2017	Encumbrances 12/31/2017	Expend. & Encumbrances 12/31/2017	Est. Budget Balance 12/31/2017	Percentage of Amended Budget	2018 Proposed Budget/Est.
Revenue											
2709	1222	State Reimbursement (911 Revenue)	2,119,424	0	2,119,424	2,119,424	0	2,119,424	0	0%	1,800,000
2711	4930	Saint Joseph County - \$231,249 per month	2,774,988	0	2,774,988	2,774,988	0	2,774,988	0	100%	3,415,385
2711	4930	City of South Bend - \$166,469 per month	1,997,628	0	1,997,628	1,997,628	0	1,997,628	0	100%	2,338,773
2711	4930	City of Mishawaka - \$82,783 per month	993,396	0	993,396	993,396	0	993,396	0	100%	1,180,006
5206	4930	Transfer of Funds	420	0	420	420	0	420	0	100%	500
5600	4930	Refunds (AT&T Refunds)	156,268	0	156,268	156,268	0	156,268	0	100%	0
2711	1222	Reimbursements	39,304	0	39,304	31,443	0	31,443	7,861	0%	32,000
9999	1222	Transfer In - From Fund 4930	106,322	0	106,322	106,322	0	106,322	0	0%	0
Total Revenue			8,187,750	0	8,187,750	8,179,889	0	8,179,889	7,861	5	8,766,664
Expenditures											
11032	1222	Executive Director	80,000	(4,000)	76,000	65,577	0	65,577	10,423	86%	80,000
11312	1222	IT Manager	0	15,000	15,000	13,462	0	13,462	1,538	90%	70,000
11314	1222	IT Technician	45,000	0	45,000	45,000	0	45,000	0	100%	45,000
11409	1222	Training Officer	50,000	4,007	54,007	54,006	0	54,006	1	100%	100,000
11410	1222	Communications Supervisor	150,000	(4,345)	145,655	145,655	0	145,655	0	100%	165,000
11411	4930	Telecommunicator III	728,000	(221,803)	506,197	484,956	0	484,956	21,241	96%	2,775,500
11412	1222	Telecommunicator II	1,276,000	76,000	1,352,000	1,334,449	0	1,334,449	17,551	99%	0
11413	1222	Telecommunicator I	760,000	72,827	832,827	813,519	0	813,519	19,308	98%	0
11414	1222	Acting Comm Supervisor Pay Dif	11,984	11,833	23,817	23,816	0	23,816	1	100%	0
11414	4930	Acting Comm Supervisor Pay Dif	420	0	420	420	0	420	0	100%	0
11415	1222	On-Call Employee	0	0	0	0	0	0	0	0%	19,000
11415	4930	On-Call Employee	24,000	(8,197)	15,803	15,803	0	15,803	0	100%	0
11416	4930	Telecommunicator IV	0	0	0	0	0	0	0	0%	282,000
11452	1222	Administrative Manager	40,000	0	40,000	40,000	0	40,000	0	100%	45,000
11458	1222	Operations Manager	65,000	0	65,000	65,000	0	65,000	0	100%	65,000
11509	1222	Public Information Officer	40,000	0	40,000	40,000	0	40,000	0	100%	40,000
11571	4930	Overtime	160,000	620,000	780,000	754,546	0	754,546	25,454	97%	354,000
14800	1222	FICA	0	0	0	0	0	0	0	0%	389,312
14800	4930	FICA	258,471	38,935	297,406	277,375	0	277,375	20,031	93%	0
14810	1222	PERF	0	0	0	0	0	0	0	0%	466,256
14810	4930	PERF	378,414	66,891	445,305	417,810	0	417,810	27,495	94%	0
14840	1222	Group Insurance	0	0	0	0	0	0	0	0%	936,000
14840	4930	Group Insurance	912,000	0	912,000	912,000	0	912,000	0	100%	0
Total Personnel Costs			4,979,289	667,148	5,646,437	5,503,393	0	5,503,393	143,044	18	5,832,068
21030	4930	Office Supplies	12,000	0	12,000	9,308	1,662	10,970	1,030	91%	12,000
22010	1222	Gas Oil & Lubricants	1,217	0	1,217	1,217	0	1,217	0	100%	0
22010	4930	Gas Oil & Lubricants	9,894	(5,889)	4,005	3,661	320	3,981	24	99%	8,000
23460	1222	Other Materials	30	0	30	30	0	30	0	100%	0
23460	4930	Other Materials	19,400	(6,142)	13,258	12,304	63	12,367	891	93%	16,000
31010	4930	Legal Services	0	5,601	5,601	5,351	250	5,601	0	0%	30,000
32010	4930	Mileage Allowance	4,800	(4,138)	662	657	0	657	5	99%	1,000
32020	4930	Travel	0	1,665	1,665	1,664	0	1,664	1	100%	0
32050	1222	Instruction & Training	3,235	0	3,235	3,235	0	3,235	0	100%	0
32050	4930	Instruction & Training	83,372	(1,665)	81,707	33,933	46,441	80,374	1,333	98%	80,000
32071	4930	Technology - Maint. & Support	872,390	24,396	896,786	441,440	454,855	896,295	491	100%	850,000
32200	4930	Telephone	308,950	(9,999)	298,951	170,492	113,553	284,045	14,906	95%	110,000
32350	4930	Postage	232	0	232	87	0	87	145	38%	232
34030	4930	Liability Insurance Coverage	44,500	0	44,500	44,500	0	44,500	0	100%	105,000
35015	4930	Utilities	149,960	(9,999)	139,961	95,108	40	95,148	44,813	68%	125,000
36015	1222	Contractual Services	65,622	(65,000)	622	622	0	622	(0)	100%	0
36015	4930	Contractual Services	95,460	(14,358)	81,102	55,769	5,688	61,457	19,645	76%	85,000
36051	1222	Technology - Lease Equipment	668,021	0	668,021	668,021	0	668,021	0	100%	0
36051	4930	Technology - Lease Equipment	1,842,748	(475,298)	1,367,450	1,367,413	0	1,367,413	37	100%	1,622,100
36300	4930	Repair - Office Equipment	5,000	0	5,000	4,975	0	4,975	25	100%	5,000
65030	4930	Transfer Out - To Fund 1222	0	106,322	106,322	106,322	0	106,322	0	100%	0
65030	1222	Inter Fund Transfer (PSAP Center Maintenance)	29,693	0	29,693	29,693	0	29,693	0	100%	50,000
Total Expenditures			9,195,812	212,644	9,408,456	8,559,195	622,872	9,182,066	226,390	37	8,931,400
Net Surplus/(Deficit)						(379,306)	(622,872)	(1,002,177)	(164,736)		
Beginning Cash Balance						<u>3,871,172</u>		<u>3,871,172</u>	<u>2,868,995</u>		
Ending Cash Balance						<u>3,491,866</u>		<u>2,868,995</u>	<u>2,704,259</u>		
Ending Cash Balance (percentage of expenditures)						40.80%		31.25%	30.28%		

Saint Joseph County, Indiana
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Fund 1222 - Statewide 911 Fund										
Revenue										
2709	State Reimbursement (911 Revenue)	2,119,424	0	2,119,424	2,119,424	0	2,119,424	0	0%	1,800,000
2711	Reimbursements	39,304	0	39,304	31,443	0	31,443	7,861	0%	32,000
9999	Transfer In - From Fund 4930	106,322	0	106,322	106,322	0	106,322	0	0%	0
	Total Revenue	2,265,050	0	2,265,050	2,257,189	0	2,257,189	7,861	0%	1,832,000
Expenditures										
11032	Executive Director	80,000	(4,000)	76,000	65,577	0	65,577	10,423	86%	80,000
11312	IT Manager	0	15,000	15,000	13,462	0	13,462	1,538	90%	70,000
11314	IT Technician	45,000	0	45,000	45,000	0	45,000	0	100%	45,000
11409	Training Officer	50,000	4,007	54,007	54,006	0	54,006	1	100%	100,000
11410	Communications Supervisor	150,000	(4,345)	145,655	145,655	0	145,655	0	100%	165,000
11412	Telecommunicator II	1,276,000	76,000	1,352,000	1,334,449	0	1,334,449	17,551	99%	0
11413	Telecommunicator I	760,000	72,827	832,827	813,519	0	813,519	19,308	98%	0
11414	Acting Comm Supervisor Pay Dif	11,984	11,833	23,817	23,816	0	23,816	1	100%	0
11415	On-Call Employee	0	0	0	0	0	0	0	0%	19,000
11452	Administrative Manager	40,000	0	40,000	40,000	0	40,000	0	100%	45,000
11458	Operations Manager	65,000	0	65,000	65,000	0	65,000	0	100%	65,000
11509	Public Information Officer	40,000	0	40,000	40,000	0	40,000	0	100%	40,000
14800	FICA	0	0	0	0	0	0	0	0%	389,312
14810	PERF	0	0	0	0	0	0	0	0%	466,256
14840	Group Insurance	0	0	0	0	0	0	0	0%	936,000
22010	Gas Oil & Lubricants	1,217	0	1,217	1,217	0	1,217	0	100%	0
23460	Other Materials	30	0	30	30	0	30	0	100%	0
32050	Instruction & Training	3,235	0	3,235	3,235	0	3,235	0	100%	0
36015	Contractual Services	65,622	(65,000)	622	622	0	622	(0)	100%	0
36051	Technology - Lease Equipment	668,021	0	668,021	668,021	0	668,021	0	100%	0
65030	Inter Fund Transfer (PSAP Center Maintenance)	29,693	0	29,693	29,693	0	29,693	0	100%	50,000
	Total Expenditures	3,285,801	106,322	3,392,123	3,343,301	0	3,343,301	48,823	99%	2,470,568
	Net Surplus/(Deficit)				(1,086,112)	0	(1,086,112)			(638,568)
	Beginning Cash Balance				3,715,805		3,715,805			2,629,693
	Ending Cash Balance (net of outstanding encumbrances)				2,629,693		2,629,693			1,991,125
Fund 4930 - Dispatch Operating Fund										
Revenue										
2711	Saint Joseph County - \$231,249 per month	2,774,988	0	2,774,988	2,774,988	0	2,774,988	0	100%	3,415,385
2711	City of South Bend - \$166,469 per month	1,997,628	0	1,997,628	1,997,628	0	1,997,628	0	100%	2,338,773
2711	City of Mishawaka - \$82,783 per month	993,396	0	993,396	993,396	0	993,396	0	100%	1,180,006
5206	Transfer of Funds	420	0	420	420	0	420	0	100%	500
5600	Refunds (AT&T Refunds)	156,268	0	156,268	156,268	0	156,268	0	100%	0
	Total Revenue	5,922,700	0	5,922,700	5,922,700	0	5,922,700	0	100%	6,934,664
Expenditures										
11411	Telecommunicator III	728,000	(221,803)	506,197	484,956	0	484,956	21,241	96%	2,775,500
11414	Acting Comm Supervisor Pay Dif	420	0	420	420	0	420	0	100%	0
11415	On-Call Employee	24,000	(8,197)	15,803	15,803	0	15,803	0	100%	0
11416	Telecommunicator IV	0	0	0	0	0	0	0	0%	282,000
11571	Overtime	160,000	620,000	780,000	754,546	0	754,546	25,454	97%	354,000
14800	FICA	258,471	38,935	297,406	277,375	0	277,375	20,031	93%	0
14810	PERF	378,414	66,891	445,305	417,810	0	417,810	27,495	94%	0
14840	Group Insurance	912,000	0	912,000	912,000	0	912,000	0	100%	0
21030	Office Supplies	12,000	0	12,000	9,308	1,662	10,970	1,030	91%	12,000
22010	Gas Oil & Lubricants	9,894	(5,889)	4,005	3,661	320	3,981	24	99%	8,000
23460	Other Materials	19,400	(6,142)	13,258	12,304	63	12,367	891	93%	16,000
31010	Legal Services	0	5,601	5,601	5,351	250	5,601	0	0%	30,000
32010	Mileage Allowance	4,800	(4,138)	662	657	0	657	5	99%	1,000
32020	Travel	0	1,665	1,665	1,664	0	1,664	1	100%	0
32050	Instruction & Training	83,372	(1,665)	81,707	33,933	46,441	80,374	1,333	98%	80,000
32071	Technology - Maint. & Support	872,390	24,396	896,786	441,440	454,855	896,295	491	100%	850,000
32200	Telephone	308,950	(9,999)	298,951	170,492	113,553	284,045	14,906	95%	110,000
32350	Postage	232	0	232	87	0	87	145	38%	232
34030	Liability Insurance Coverage	44,500	0	44,500	44,500	0	44,500	0	100%	105,000
35015	Utilities	149,960	(9,999)	139,961	95,108	40	95,148	44,813	68%	125,000
36015	Contractual Services	95,460	(14,358)	81,102	55,769	5,688	61,457	19,645	76%	85,000
36051	Technology - Lease Equipment	1,842,748	(475,298)	1,367,450	1,367,413	0	1,367,413	37	100%	1,622,100
36300	Repair - Office Equipment	5,000	0	5,000	4,975	0	4,975	25	100%	5,000
65030	Transfer Out - To Fund 1222	0	106,322	106,322	106,322	0	106,322	0	100%	0
	Total Expenditures	5,910,011	106,322	6,016,333	5,215,894	622,872	5,838,765	177,567	97%	6,460,832
	Net Surplus/(Deficit)				706,806	(622,872)	83,934			473,832
	Beginning Cash Balance				155,367		155,367			239,301
	Ending Cash Balance (net of encumbrances)				862,173		239,301			713,133
Summary										
	Total Revenue				8,179,889	0	8,179,889			8,766,664
	Total Expenditures				8,559,195	622,872	9,182,066			8,931,400
	Net Surplus/(Deficit)				(379,306)	(622,872)	(1,002,177)			(164,736)
	Beginning Cash Balance				3,871,172		3,871,172			2,868,995
	Ending Cash Balance				3,491,867		2,868,995			2,704,259

Saint Joseph County, Indiana
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 December 31, 2017

Account Number	Description	2017 Current Budget/Est.	2017 Budget Adjustments	2017 Amended Budget/Est.	YTD Actual 12/31/2017	Encumbrances 12/31/2017	Expend. & Encumbrances 12/31/2017	Est. Budget Balance 12/31/2017	Percentage of Amended Budget	2018 Proposed Budget/Est.
Proof					0		0			0

2017 monthly payments - Saint Joe County - \$231,249, South Bend - \$166,469, Mishawaka - \$82,783. Total - \$480,501.

(1) 2015 and 2017 PSAP Technology Leases - US Bank - payments due twice per year.

Annual Operating Assessment (Fund 4930)	2017	2018	Increase	2018 Percent	2018 Monthly
Saint Joseph County	2,774,983	3,415,385	640,402	49%	284,615
City of South Bend	1,997,626	2,338,773	341,147	34%	194,898
City of Mishawaka	993,391	1,180,006	186,615	17%	98,334
Total Operating Assessment	5,766,000	6,934,164	1,168,164	100%	577,847

Annual Capital Assessment (Fund 4931)	2017	2018	Increase	2018 Percent	2018 Monthly
Saint Joseph County	109,580	109,571	(9)	55%	9,131
City of South Bend	56,500	56,506	6	28%	4,709
City of Mishawaka	33,920	33,923	3	17%	2,827
Total Capital Assessment	200,000	200,000	0	100%	16,667

Annual Debt Service Assessment (Fund 4932)	2017	2018	Increase	2018 Percent	2018 Monthly
Saint Joseph County	392,773	367,570	(25,203)	54%	30,631
City of South Bend	209,117	198,966	(10,151)	29%	16,581
City of Mishawaka	124,610	118,845	(5,765)	17%	9,904
Total Capital Assessment	726,500	685,381	(41,119)	100%	57,115

Total Annual Assessments	2017	2018	Increase	2018 Percent	2018 Monthly
Saint Joseph County	3,277,336	3,892,526	615,190	50%	324,377
City of South Bend	2,263,243	2,594,245	331,002	33%	216,187
City of Mishawaka	1,151,921	1,332,774	180,853	17%	111,065
Total Capital Assessments	6,692,500	7,819,545	1,127,045	100%	651,629
Proof	0	0	0		0

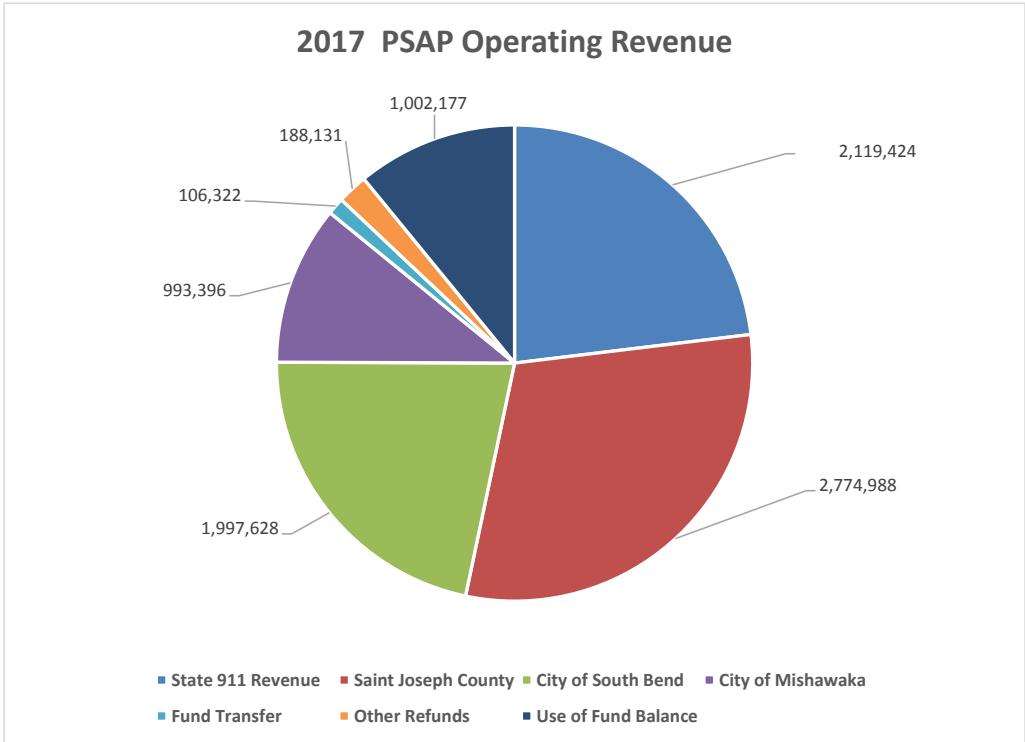
**PSAP Cash Balances
December 31, 2017**

Fund Number	Fund Name	Cash Balance 12/31/2017	Encumbrances/ Commitments	Net Cash 12/31/2017
1222	Statewide 911	2,629,692.52	0.00	2,629,692.52
4930	Dispatch Operating	862,173.00	(622,871.26)	239,301.74
4931	Dispatch Capital	399,984.00	0.00	399,984.00
4932	Dispatch Bond	0.00	0.00	0.00
4933	CEDIT/PSAP Construction	10,622.60	(2,833.75)	7,788.85
--	2015 U.S. Bank Lease Escrow	26,762.47	0.00	26,762.47
--	2017 U.S. Bank Lease Escrow	1,716,671.00	(1,716,671.00)	0.00
Total		5,645,905.59	(2,342,376.01)	3,303,529.58

**PSAP Debt & Lease Amounts
December 31, 2017**

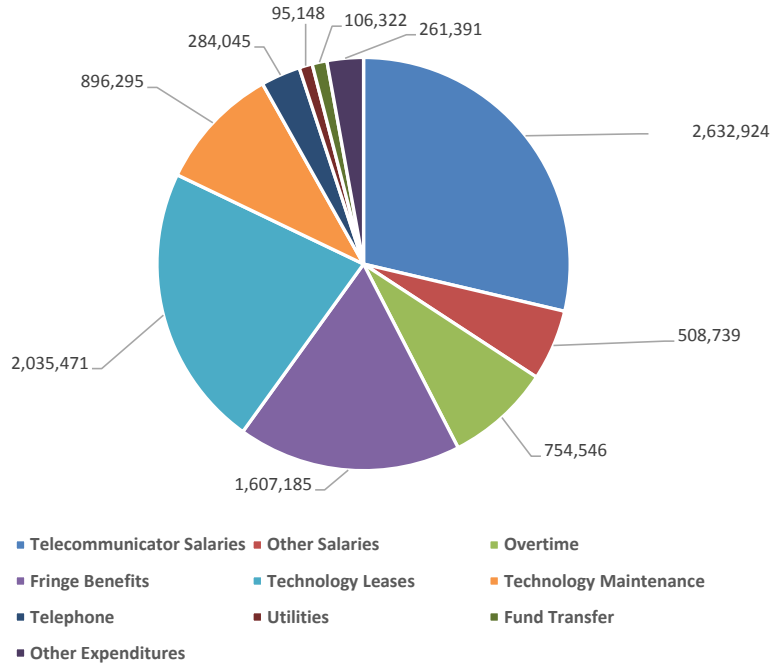
Name	Original Principal Balance	12/31/2017 Principal Balance	2018 Payments Due
(1) 2014 CEDIT Bond	9,155,000.00	7,850,000.00	685,381.26
(2) 2015 U.S. Bank Lease	12,000,000.00	8,626,275.49	1,337,126.82
(3) 2017 U.S. Bank Lease	2,500,000.00	2,500,000.00	283,493.78
		0.00	
Total	23,655,000.00	18,976,275.49	2,306,001.86

- (1) 40 semi-annual payments from 6/30/15 to 12/31/2034
- (2) 20 semi-annual payments from 6/30/15 to 12/31/2024
- (3) 20 semi-annual payments from 5/16/18 to 11/16/2027



Type	Amount	Percent
State 911 Revenue	2,119,424	23.08%
Saint Joseph County	2,774,988	30.22%
City of South Bend	1,997,628	21.76%
City of Mishawaka	993,396	10.82%
Fund Transfer	106,322	1.16%
Other Refunds	188,131	2.05%
Use of Fund Balance	1,002,177	10.91%
Total Revenue	9,182,066	100.00%

2017 PSAP Operating Expenditures/Encumbrances



Type	Amount	Percent
Telecommunicator Salaries	2,632,924	28.67%
Other Salaries	508,739	5.54%
Overtime	754,546	8.22%
Fringe Benefits	1,607,185	17.50%
Technology Leases	2,035,471	22.17%
Technology Maintenance	896,295	9.76%
Telephone	284,045	3.09%
Utilities	95,148	1.04%
Fund Transfer	106,322	1.16%
Other Expenditures	261,391	2.85%
Total Expenditures	9,182,066	100.00%