

ST. JOSEPH COUNTY ELECTION BOARD
101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
MURRAY WINN, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

TELEPHONE 574-235-9635
FAX 574-235-9838

March 13, 2019

St. Joseph County
Election Board Meeting
1:30 PM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Murray Winn, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L. Glenn, also present are:

Rick Moffett-Head Machine Tech
Dave Smith-Machine Tech
Keith McGinnis-RBM
Jamie Woods-County Attorney
Debbie Ladyga-Block-Democratic County Vice-Chair
Arielle Brandy-Dem. Member Voter Reg
Terri Rethlake-Chief Deputy Clerk
Kim Riskovitch-Rep. Member Voter Reg
Lana Cleary-Deputy Clerk
Zach Potts-Republican County Chair
Mark Peterson-WNDU
Eric Walton-WNDU
Cindy Streich-Absentee Supervisor
Nancy Lindzy-Absentee
Austin Matheny-SJC Democratic Party
Penny Stratton-Election Clerk

2. Approval of the minutes from the last meeting.

Catherine moves to approve the minutes of the last meeting. So, moved by Murray Winn, seconded by Rita L. Glenn. So, ordered. Minutes stand approved.

Old Business

3. Penny told the election board that Century Center has a \$60.00 fee to patch to connect to their sound system on top of the \$125.00 set up fee. They are waiving the fee for the screen, but we must provide the projector and microphones.
Schmucker Middle School will provide a podium with microphone, projector and screen.
4. Catherine said the County Council approved the funds to move forward to buy new election equipment. Catherine stated that she thinks it is better to implement the new equipment in the General Election because the Commissioners still need to approve the contract with RBM and fine tune the amount of equipment to be purchased. Catherine asked Keith to make the contract a not to accede amount and to resend the contract with Jamie's suggestion. The board agreed to implement the equipment in the General Election.
5. Catherine asked Keith if he would do the training on M100s. Keith said he would do the training. He asked that we give him any training material we have, and Janet go over them. Keith wants the epoll book presentation to go first, then he will train the M100 and Catherine will go over the contents in the bag.

New Business

6. Catherine wants Keith to have more scanners for Central Count. Keith said he will bring a bigger scanner and show them how it works.
7. Catherine explained to Jamie that there is a disconnect between VSTOP and IEC and they have a disagreement about a function on the Freedom Vote. Catherine and Keith explained the process of the function that is in question. Catherine asked Jamie to determine if the Election Board has discretion to use this feature or does it truly violate any law if we do.
8. Rita explained the security camera contract has been approved. There will be two cameras at the warehouse, directed at each door where machines are stored and five cameras in the clerk's office.
9. Lana told the Election Board that she talked to the Auditor and the request to change the Central Count workers is on the agenda for the County Council meeting.
10. Resolution 2019-04 Assistant Poll Clerks at Locations with multiple precincts. Murray made a motion to approve this resolution. Rita, seconded. Resolution 2019-04 approved. Resolution 2019-05 Eliminating signature review of Travel Board and in-person absentee ballots. Murray made a motion to approve this resolution. Rita, seconded. Resolution 2019-05 approved.
11. Penny asked the Election Board what percentage of election day ballots they wanted printed. The Election Board decided that we would print 80% of total voters per precinct.

Public Comment

12. Debbie Ladyga-Block voiced a concern about not using the Freedom Votes in the Primary Election. A discussion was held as to why we shouldn't go forward in the Primary. Catherine explained the Commissioners had question about the amount of polling locations, so she didn't think there will be enough time to put the Freedom Votes in the polling locations or the Primary. It was decided to recess this meeting to see what the Commissioners decide at the meeting on March 19.

13. Rick asked both parties to provide seven precincts for the Public Test.

The Chairman makes a motion to recess at 2:40 PM

March 19, 2019 at 1:30 PM

The meeting was called to order to reconvene the meeting from March 13th.

Old Business

14. Catherine explained the Commissioners approved the appropriations but still have questions about reducing the polling locations.

15. Cindy told the Election Board she and Nancy would start training the absentee workers on April 1st.

16. Rita asked the Election Board if the total number of fourteen absentee workers included Cindy or could they have another democratic worker and make the total fifteen.

17. Catherine asked Keith if he has received any training material. He said he hasn't. Terri said she had electronic forms and would forward them to Keith.

18. Terri asked Catherine what information she wanted in the memo to the party chairs and candidates for watchers. Catherine said to include the important points and include the pages out of the Administration handbook.

New Business

19. The Election Board wants a disclaimer poster made that states "THESE RESULTS DO NOT INCLUDE ABSENTEE TOTALS. ABSENTEE BALLOTS ARE COUNTED AT THE COUNTY CITY BUILDING IN CENTRAL COUNT.

20. A discussion was held about the Inspector bags. We are ordering one hundred kits.

21. Arielle said she would talk to the City Clerk's office about borrowing the microphones for the poll worker training at the Century Center.

22. Kim explained that Primrose isn't going to be a polling location. She has request out to Blair Hills and Linden House.

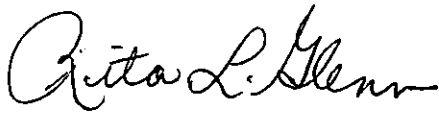
23. Catherine asked Keith what the drop-dead order date is. He said we need to have them ordered by the end of May or beginning of June.

24. Catherine explained there were some concerns brought to her attention about the treatment of voters and lines at absentee. A discussion was held on all the issues.

The next meeting is March 26, 2019 at 1:30

The Chairman makes a motion to adjourn at 2:44 PM

Respectfully submitted,

A handwritten signature in cursive script that reads "Rita L. Glenn".

Rita L. Glenn, Secretary
St. Joseph County Election Board

rlg/pds