

**AGENDA FOR THE  
REGULAR MEETING  
OF THE  
ST. JOSEPH COUNTY COUNCIL  
JANUARY 14, 2020  
6:00 P.M.**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Petitions, Communications and Miscellaneous Matters**
- 5. Report from the County Auditor**
- 6. Report from County Commissioners**
- 7. Report from Council Special Committee**

**8. First Readings:**

**BILL NO. 104-19:** AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE XV, LAND USAGE, CHAPTER 154, PLANNING AND ZONING, OF THE ST. JOSEPH COUNTY CODE, AS AMENDED, FOR PROPERTY LOCATED AT 53600 GENERATIONS DRIVE FROM B: BUSINESS DISTRICT TO R-2 RESIDENTIAL DISTRICT PETITIONER: GEK HOLDINGS LLC

**BILL NO. 1-20:** AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE XV, LAND USAGE, CHAPTER 154, PLANNING AND ZONING, OF THE ST. JOSEPH COUNTY CODE, AS AMENDED, FOR PROPERTY LOCATED AT 61203 STATE ROAD 931 FROM R: SINGLE FAMILY DISTRICT TO C: COMMERCIAL DISTRICT  
PETITIONER: RG HOMES LLC

**BILL NO. 2-20:** AN ORDINANCE AMENDING AND SUPPLEMENTING AND APPENDIX: SCHEDULE OF FINES AND FEES FOR THE ST. JOSEPH COUNTY DEPARTMENT OF HEALTH  
PETITIONER: HEALTH DEPARTMENT

**BILL NO. 3-20:** AN ORDINANCE OF THE ST. JOSEPH COUNTY COUNCIL ENABLING THE ST. JOSEPH COUNTY PROSECUTOR'S OFFICE TO UTILIZE DIVERSION FUNDS ALLOCATED TO IT  
PETITIONER: PROSECUTOR'S OFFICE

**BILL NO. 4-20:** AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE XV, LAND USAGE, CHAPTER 154, PLANNING AND ZONING, OF THE ST. JOSEPH COUNTY CODE, AS AMENDED, TO ADOPT SECTIONS 154.511 THROUGH 154.514 SOLAR ENERGY SYSTEMS AND AMEND SECTIONS 154.070 ACCESSORY USES, BUILDING AND STRUCTURES, 154.505 THROUGH 154.506 SPECIAL REGULATIONS FOR WIND ENERGY CONVERSION SYSTEMS, 154.636 DEFINITIONS AND AMEND PERMITTED USES IN THE FOLLOWING SECTIONS, ALL IN TITLE XV, LAND USAGE, 154.091, 154.106, 154.121, 154.136, 154.151, 154.166, 154.181, 154.211, 154.276 PETITIONER: AREA PLAN COMMISSION

**BILL NO. 5-20:** AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE XV, LAND USAGE, CHAPTER 154, PLANNING AND ZONING, OF THE ST. JOSEPH COUNTY CODE, AS AMENDED, TO REPEAL SECTIONS 154.370 THROUGH 154.400 SIGN REGULATIONS AND ADOPT SECTIONS 154.370 THROUGH 154.381 SIGN REGULATIONS, AND AMEND SECTIONS 154.002 INTERPRETATION, 154.070 ACCESSORY USES, BUILDING AND STRUCTURES, 154.072 HOME OCCUPATIONS, 154.181 PERMITTED USES IN THE C:COMMERCIAL DISTRICT, 154.636 DEFINITIONS, AND AMEND GENERAL DEVELOPMENT STANDARDS IN THE FOLLOWING SECTIONS, ALL IN TITLE XV, LAND USAGE, 154.092, 154.107, 154.122, 154.137, 154.152, 154.167, 154.182, 154.212, 154.277  
PETITIONER: AREA PLAN COMMISSION

**BILL NO. 6-20:** AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE XV, LAND USAGE, CHAPTER 154, PLANNING AND ZONING OF THE ST. JOSEPH COUNTY CODE, AS AMENDED, TO ADOPT SECTIONS 154.520 THROUGH 154.522 AGRITOURISM AND AMEND SECTIONS 154.091 PERMITTED USES IN THE A: AGRICULTURAL DISTRICT AND SECTION 154.106 PERMITTED USES IN THE R: SINGLE FAMILY DISTRICT  
PETITIONER: AREA PLAN COMMISSION

**BILL NO. 7-20:** AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE XV, LAND USAGE, CHAPTER 154, PLANNING AND ZONING OF THE ST. JOSEPH COUNTY CODE, AS AMENDED, TO AMEND SECTIONS 154.007 TRAILER, MOBILE HOMES AND TENTS, 154.057 RECONSTRUCTION, REMODELING OR ENLARGEMENT OF A LEGALLY ESTABLISHED NONCONFORMING SINGLE FAMILY DWELLING OR TWO FAMILY DWELLING, 154.070 AND 154.071 GENERAL REGULATIONS, 154.421 REQUIRED BICYCLE PARKING, 154.615 AUTHORITY, 154.636 DEFINITIONS, AND PERMITTED USES IN THE FOLLOWING SECTIONS, ALL IN TITLE XV, LAND USAGE, 154.091, 154.106, 154.121, 154.136, 154.151, 154.166, 154.181, 154.211, AND ADOPT SECTION 154.079 RECREATIONAL VEHICLES, TRAILERS, MOBILE HOMES AND TENTS  
PETITIONER: AREA PLAN COMMISSION

**9. Salary Amendment(s):**

**BILL NO. 113-19:** AN ORDINANCE AMENDING ORDINANCE 80-19, THE SAME BEING AN ORDINANCE ESTABLISHING SALARIES AND FIXING THE NUMBERS OF EMPLOYEES OF ST. JOSEPH COUNTY FOR THE YEAR 2020  
PETITIONER: JUVENILE JUSTICE CENTER (*Combined with Bill No. 115-19 Item B*)

**BILL NO. 110-19:** AN ORDINANCE AMENDING ORDINANCE 80-19, THE SAME BEING AN ORDINANCE ESTABLISHING SALARIES AND FIXING THE NUMBERS OF EMPLOYEES OF ST. JOSEPH COUNTY FOR THE YEAR 2020  
PETITIONER: DUCOMB CENTER (*Combined with Bill No. 115-19 Item E*)

**BILL NO. 111-19:** AN ORDINANCE AMENDING ORDINANCE 80-19, THE SAME BEING AN ORDINANCE ESTABLISHING SALARIES AND FIXING THE NUMBERS OF EMPLOYEES OF ST. JOSEPH COUNTY FOR THE YEAR 2020  
PETITIONER: DUCOMB CENTER *(Combined with Bill No. 115-19 Item F)*

**BILL NO. 112-19:** AN ORDINANCE AMENDING ORDINANCE 80-19, THE SAME BEING AN ORDINANCE ESTABLISHING SALARIES AND FIXING THE NUMBERS OF EMPLOYEES OF ST. JOSEPH COUNTY FOR THE YEAR 2020  
PETITIONER: ADULT PROBATION *(Combined with Bill No. 115-19 Item G)*

**10. Public Hearing/Public Comments: Fiscal Matters**

**BILL NO. 115-19:** AN ORDINANCE APPROPRIATING AND TRANSFERRING MONEYS FOR THE PURPOSE HEREIN SPECIFIED FOR THE SEVERAL DEPARTMENTS HEREIN LISTED OF ST. JOSEPH COUNTY GOVERNMENT

**TRANSFERS:**

A. Police Dept.

LIT Public Safety

FROM: 1170-31150-000-0006	Medical Svc.	\$200,000.00
TO: 1170-31070-000-0006	Other Contractual Svc.	\$200,000.00
	<b><u>TOTAL:</u></b>	<b><u>\$200,000.00</u></b>

B. Juvenile Justice Center

General Fund

FROM: 1000-11385-000-0039	Probation Officer 1	\$42,243.00
TO: 1000-11032-000-0049	Executive Director	\$9,790.00
1000-11770-000-0025	Casa Executive Director	15,574.00
1000-11077-000-0025	Admin Assistant	4,278.00
1000-32050-000-0025	Conferences & Training	12,501.00
	<b><u>TOTAL:</u></b>	<b><u>\$42,243.00</u></b>

**APPROPRIATE:**

C. Juvenile Justice Center

General Fund

1000-11332-000-0049	Psychologist	\$125,000.00
1000-11950-000-0049	Part Time	150,000.00
1000-11995-000-0049	Regulatory Building Compliance Officer	45,000.00
1000-36010-000-0049	Repairs Bldg. & Structures	75,000.00
	<b><u>TOTAL:</u></b>	<b><u>\$395,000.00</u></b>

## D. Ducomb Center

### Community Based Correction

9125-11009-020-0080	Director	\$78,750.00
9125-11032-020-0080	Exec. Administration, CCAR	\$50,000.00
9125-11077-020-0080	Exec. Administrative Assistant	\$35,647.50
9125-11211-020-0080	Financial coordinator	\$51,371.25
9125-11215-020-0080	Substance Abuse Counselor	\$42,329.70
9125-11216-020-0080	Case Manager (WR x 2)	\$61,320.00
9125-11217-020-0080	Case Manage (HD x 2)	\$64,428.00
9125-11290-020-0080	Support Services Coordinator	\$66,591.00
9125-11291-020-0080	R/D Case Manager	\$31,500.00
9125-11291-020-0080	Client Services (RD)	\$29,820.00
9125-11370-020-0080	Detention Officers	\$579,644.10
9125-11376-020-0080	Education Coordinator (GED)	\$31,500.00
9125-11379-020-0080	Re-Entry Case Manager	\$33,600.00
9125-11402-020-0080	Senior Case Manager	\$34,650.00
9125-11405-020-0080	Receptionist	\$31,490.55
9125-11601-020-0080	Program Case Manager/Supervisor	\$51,855.30
9125-11690-020-0080	Maintenance Tech	\$34,766.55
9125-11706-020-0080	Director of Kitchen Services	\$51,371.25
9125-11800-020-0080	Director of Security	\$52,500.00
9125-11967-020-0080	Case Manager (DR)	\$32,445.00
9125-14800-020-0080	FICA	\$110,586.89
9125-14810-020-0080	PERF	\$161,904.98
9125-14840-020-0080	Group Insurance	\$194,562.93
9125-21030-020-0080	Office Supplies	\$11,250.00
9125-21032-020-0080	Copier Costs	\$1,000.00
9125-22010-020-0080	Gas, Oil & Lubricants	\$4,000.00
9125-22120-020-0080	Garage & Motor Supplies	\$3,000.00
9125-22200-020-0080	Household Supplies	\$3,250.00
9125-22215-020-0080	Drug Testing Supplies	\$10,000.00
9125-22216-020-0080	Alcohol Testing Supplies	\$3,000.00
9125-22217-020-0080	Program Manuals	\$800.00
9125-22249-020-0080	Publications	\$500.00
9125-22448-020-0080	Education Books	\$500.00
9125-23010-020-0080	Maintenance Supplies	\$13,500.00
9125-23242-020-0080	Repair Supplies	\$8,000.00
9125-24010-020-0080	Other Supplies	\$2,000.00
9125-24100-020-0080	Food	\$135,000.00
9125-24101-020-0080	Vending	\$9,000.00
9125-24120-020-0080	Medical Supplies	\$500.00
9125-32020-020-0080	Travel & Training	\$9,000.00
9125-32203-020-0080	Cellphones	\$1,500.00
9125-32350-020-0080	Postage	\$250.00
9125-32706-020-0080	Bus Passes	\$300.00
9125-32707-020-0080	Incentives	\$500.00
9125-32708-020-0080	Pest Control	\$900.00
9125-32709-020-0080	Internet Services	\$2,250.00

9125-33100-020-0080	Printing	\$250.00
9125-35015-020-0080	Utilities	\$58,000.00
9125-36050-020-0080	Equipment Leasing	\$10,200.00
9125-37411-020-0080	Confirmation Testing	\$8,400.00
9125-37412-020-0080	Electronic Monitoring Contract	\$151,600.00
9125-37413-020-0080	Fire Testing	\$6,000.00
9125-37414-020-0080	Counseling Services	\$30,000.00
9125-39010-020-0080	Dues & Subscriptions	\$1,000.00
9125-39100-020-0080	Laundry Cleaning	\$1,000.00
9125-44500-020-0080	Office Furniture	\$1,000.00
9125-44522-020-0080	Computer Equipment	\$500.00
	<b><u>TOTAL</u></b>	<b><u>\$2,400,585.00</u></b>

#### E. Ducomb Center

##### Community Transition Program

9126-11219-020-0080	Community Transition Case Mgr.	\$28,112.70
9126-11219-020-008	Community Transition Case Mgr.	661.00
9126-14800-020-0080	FICA	2,201.13
9126-14810-020-0080	PERF	3,222.72
9126-14840-020-0080	Group Health Insurance	33,500.00
	<b><u>TOTAL</u></b>	<b><u>\$67,697.55</u></b>

#### F. Ducomb Center

##### Project Income

9127-11215-020-0795	Substance Abuse Counselor-PT	(\$3,315.00)
9127-11370-020-0795	Detention Officer	(25,020.98)
9127-11395-020-0795	Community Coordinator	782.00
9127-11670-020-0795	Bookkeeper	30,712.50
9127-11690-020-0795	Maintenance Worker	540.35
9127-11716-020-0795	Cooks	1,794.00
9127-11717-020-0795	Dietary Aide	1,462.50
9127-11950-020-0795	Part Time	6,261.00
9127-14800-020-0795	FICA	1,011.27
9127-14810-020-0795	PERF	1,480.49
9127-14840-020-0795	Group Health Insurance	6,000.00
9127-44600-020-0795	Special Equipment	149,000.00
	<b><u>TOTAL</u></b>	<b><u>\$170,708.13</u></b>

#### G. Adult Probation

##### IDOC Pre Trial

9141-11615-020-0024	Probation Officer VII	\$37,584.00
9141-14800-020-0024	FICA	752.00
9141-14810-020-0024	PERF	1,156.00
9141-11613-020-0024	Probation Officer VI	(27,248.00)
9141-14840-020-0024	Group Health Ins.	(10,673.00)
	<b><u>TOTAL</u></b>	<b><u>\$1,601.00</u></b>

**11. Miscellaneous:**

**BILL NO. 108-19:** AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE III, ADMINISTRATION, CHAPTER 34.15 (A) MAINTENANCE OF PETTY CASH FOR THE ST. JOSEPH COUNTY DEPARTMENT OF HEALTH  
PETITIONER: HEALTH DEPARTMENT

**BILL NO. 109-19:** AN ORDINANCE OF THE ST. JOSEPH COUNTY (INDIANA) COUNCIL APPROVING THE AMENDMENT OF THE 2013 HUMAN RESOURCES POLICIES AND BENEFITS MANUAL AUTHORIZING THE COUNTY EXECUTIVE TO GRANT SENIORITY STATUS TO NEWLY HIRED COUNTY EMPLOYEES WITHIN THE SHERIFF'S DEPARTMENT UNDER SPECIAL CIRCUMSTANCES AS SET FORTH HEREIN.

PETITIONER: SHERIFF'S DEPARTMENT

**12. Land Use:**

**BILL NO. 96-19:** AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE XV, LAND USAGE, CHAPTER 154, PLANNING AND ZONING, OF THE ST. JOSEPH COUNTY CODE, AS AMENDED, FOR PROPERTY LOCATED AT 19880 STATE LINE ROAD AND VACANT PROPERTY ADAJECNT TO THE EAST ABUTTING MICHIGAN STREET FROM R: SINGLE FAMILY DISTRICT AND I: INDUSTRIAL DISTRICT TO I: INDUSTRIAL DISTRICT  
PETITIONER: DOSTER REAL ESTATE LLC AND KANDO PROPERTIES LLC

**13. Unfinished Business**

**14. New Business**

**15. Privilege of the floor:** Limit of 3 minutes to items not on agenda

**16. Adjournment**

**Notes:**

January 28, 2020 - Committee Meeting at 5:30 p.m.

February 11, 2020 – Public Hearing at 6:00 p.m. with Caucus at 5:30 p.m.

The Title VI Coordinator has made available at this meeting/hearing a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, in order to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.